



Cyngor Castell-nedd Port Talbot
Neath Port Talbot Council

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Cabinet

13 November 2024

Report of the Head of Leisure, Tourism, Heritage & Culture

Matter for Decision

Wards Affected:

All

Report Title

Christmas and New Year Opening Times 2024

Purpose of the Report:

The purpose of this report is for Members to agree the proposed opening times for the Christmas and New Year period 2024.

Executive Summary:

The Leisure related facilities naturally have much lower visitor numbers during the festive season and this report seeks to balance the availability of those facilities for public use with the needs of the staff to take annual leave.

Background:

Members will be aware that traditionally over the Christmas and New Year period the opening times of the above facilities are amended to reflect patterns of demand and to accommodate statutory Bank Holidays.

The proposals for opening and closing have a direct effect on front line staff and the arrangements for their statutory and annual leave over this period.

The following proposals have been prepared by taking into consideration historical levels of usage of the facilities and bookings that have been made.

The proposals are broken down into:

- Appendix 1 - Proposed Opening Hours Leisure Centres and Swimming Pools
- Appendix 2 - Proposed Opening Hours – Margam Country Park, Groll Country Park, Libraries, Theatres and Community Centres.

Financial Impact:

The proposals are designed to offer a balance of public access, maximising income and ensuring staff cover over the Christmas and Bank Holiday period. Should a booking come forward for one of the Theatres or the Orangery during this period every effort will be made to accommodate it assuming it is financially advantageous to do so.

Workforce Impacts:

The proposed hours balance the needs of the staff to take statutory and annual leave with the operational and commercial activities of the facilities.

Legal Impacts:

There are no legal impacts associated with this report.

Integrated Impact Assessment:

A first stage impact assessment has been undertaken and is appended as (Appendix 3) to assist the Council in discharging its legislative duties (under the Equality Act 2010, the Welsh Language Standards (No.1) Regulations 2015, the Well-being of Future Generations (Wales) Act 2015 and the Environment (Wales) Act 2016.

The first stage assessment has indicated that a more in-depth assessment is not required.

Valleys Communities Impact:

There are no Valley Communities impacts associated with this report.

Risk Management Impacts:

There are no Risk impacts associated with this report

Consultation:

There is no requirement under the Constitution for external consultation on this item.

Recommendations:

That Members agree the proposals for Christmas and New Year opening and closure for the above facilities as detailed within Appendices 1 – 2.

Reasons for the Proposed Decision:

To ensure that the public facilities are available to the public when there is a demand for them to be open and to enable managers to make appropriate arrangements with front line staff over their leave.

Implementation of Decision:

The decision is proposed for implementation after the three day call in period

Appendices:

Appendix 1 - Proposed Opening Hours Leisure Centres and Swimming Pools

Appendix 2 - Proposed Opening Hours – Margam Country Park, Gnoll Country Park, Libraries, Theatres and Community Centres.

Appendix 3 - First stage impact assessment.

List of Background Papers:

None

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